



**Fulston Manor
School**

PE KIT PURCHASING GUIDE

Applicable from 1st June 2020

Ambition Sport is the official PE Kit supplier for Fulston Manor School. The school has a long heritage of competitive sport and we are proud to help all students in looking great as well as performing well! Our online shop is designed to make your job as a parent/carer purchasing school PE kit and your essential uniform items as easy as possible. In view of the current global pandemic we have carefully considered the process of ordering and supplying your school garments and have devised a process which will hopefully allow you to order without the need to visit a store or queue for long periods. Please read the following document fully as it is designed to help you through the ordering process and hopefully will answer any questions you may have. The process we would like you to follow has been developed by carefully considering all Government advice for safe working practices and is for the protection of both our team and you the customer.

Ordering from June 2020

Where possible, we would like all of our school kit to be ordered through our website. Our online shop is always open so you can place your order for kit from the comfort and safety of your own home – 7 days a week. Your order will then be delivered to your home address by one of our approved couriers. From June 2020 there is no additional charge for this home delivery service.

To view the range of products that are available for your school visit www.ambitionsport.com, click on the SCHOOLS menu which will then list all of our school customers. Select the school you require and you will be taken to the appropriate section of our shop, where you find the full range available for your school. The school will provide you with a required kit list, but all items for Fulston Manor have been selected to cover PE and Games all year around. To order the products you require, simply click on the items and select the appropriate sizes required. Add the item(s) to your cart and proceed to payment when you have completed your order. Our shipping system will email you once your order has been confirmed and you will also receive a further email when your order has been packed and completed to say that it is on its way to you.

Delivery

Our normal turn around for orders is within 10 working days, however due to increased volume of orders over the Back to School period and of course restricted working conditions for our team, suppliers and delivery partners we would STRONGLY advise that all orders are placed as soon as possible to avoid unnecessary delays in supply. Please be assured that once received we will be working on shipping your order as soon as it is possible to do so.

In order to allow our team to help customers as efficiently as possible we would politely request that you do not phone to ask about delivery. Should you have a question regarding delivery of an order which has been confirmed please either email (customersupport@ambitionsport.com) or use our Live Chat facility on the website our team will then get back to you with accurate updates as soon as possible.

Sizing

All individual products on our website should have a secondary image which contains the sizing information for that garment. This includes key dimensions for the garment which can be compared to items of a similar style that your child is already wearing. If you are unsure about how to do this we have produced a simple video guide which can be found by visiting the Your Shop Guide on www.ambitionsport.com. We have also included all relevant sizing charts in the following pages of this document, where appropriate please also note our "Ambition Fitting Notes" – which give you handy tips on making the correct decision on your size.

Personalisation

Many of the school uniform items available have optional personalisation included in their cost. This is always in the form of pupil initials and is noted in the product description. To add personalisation where applicable there is a SPECIAL INSTRUCTIONS section at the Checkout stage.

Visiting Ambition Sport from June 2020

Due to the introduction of safe working practices our showroom is no longer open to the public for visiting. If after using the sizing charts provided you are still unsure about ordering we are able to offer a chargeable exclusive fitting appointment at our headquarters in Ramsgate for one parent/guardian and one pupil. This appointment can be booked online by visiting our webpage and clicking the link for appointments or by visiting www.booksy.com and searching for Ambition Sport. Once in our appointments page simply select the appointment required and follow Booksy's simple procedure. This is a 30 minute appointment and fittings will be chargeable at £5 at the booking stage – this cost is to cover our requirement to clean and sanitize all garments and surfaces once they have been tried on.

Customers can also use Booksy to arrange a mutually convenient time to add personalisation to garments that have been previously supplied – this a 15 minute time slot and is Free of Charge. Please bring in only the garments that require personalisation and to allow a quick turnaround on your visit please include personalisation details in the Notes section when making your booking.

Returns/Exchanges

Should you need to exchange items once they have been received, please do try to use the postal system for this. Return the items for exchange to us (Ambition Sport Returns, Unit 20 Ozengell Place, Eurokent Business Park, Ramsgate, Kent, CT12 6PB) with a brief note stating which size(s) are required. We will then process and dispatch your return to your home address free of charge. Alternatively, you can make an appointment through Booksy (see above) to return the goods to us. We will endeavour to exchange all items where possible while you wait, however depending on stock levels it may be necessary to forward on replacements items, again the postage for this, if required, is free of charge.

Payment delay

It is important to Ambition Sport that orders are placed as early as possible, to allow us to manage shipping in a timely fashion whilst looking after our staffs health and well being. Please do not delay in placing your order because of payment/finance issues – we are available to discuss arrangements where necessary. Please email details of the school, items and sizes required and your contact telephone number to customersupport@ambitionsport.com. One of our team will pick and reserve the order on your behalf and we will hold the goods until you are able to pay.

Garment Care

Once you have received your kit delivery, here are some basic wash care instructions that will help to keep your uniform looking as good as new.

- Always refer to the care instructions printed on the label inside your garment.
- Ensure you sort your garments into like for like colours and fabrics for washing.
- Be careful not to overload your washing machine.
- Turn garments inside out prior to machine washing.
- Always wash dark colours separately. For whites we recommend the use of wash care products that are specifically formulated for whites. This ensures your whites stay white.
- The use of fabric softener is not recommended as it is known to break down fibres in clothing.
- Stain removers containing optical brightening agents or bleach are not recommended for use on colours or darks.
- Fasten buttons and zips to reduce the risk of damage.

**ALL MEASUREMENTS SHOWN ARE IN INCHES
PLEASE ALLOW +/- 1 inch MANUFACTURING TOLLERANCE**



White House Polo

Size	SB	MB	LB	XLB
Armpit to armpit	15.5	17	18	19
Neck to hem	19.5	21	22.5	25

Size	S	M	L	XL	XXL
Armpit to armpit	20.5	21.5	22.5	23.5	24.5
Neck to hem	26	27	28	29	30

Ambition Fitting Notes -

Please note size measurement when ordering the white house polo shirt as it is a unisex relaxed fit garment



Black Games Polo

Size	SB	MB	LB	XLB
Armpit to armpit	15	16.5	17.5	18.5
Armpit to hem	13	14	14.5	15.5

Size	S	M	L	XL	XXL
Armpit to armpit	19.5	20.5	22	23.5	25
Armpit to hem	16.5	17.5	17.5	17.5	17.5

Ambition Fitting Notes -

Please note size measurement when ordering the black house polo shirt as it is a unisex sports fitted garment so this shirt does tend to come up around one size smaller than the white shirt above.



Black 1/4 Zipped Midlayer

Size	SB	MB	LB	XLB
Armpit to Armpit	14	15	16	17

Size	S	M	L	XL
Armpit to Armpit	19	20	22	23.5

Ambition Fitting Notes -

This midlayer top is to be worn over the polo shirt ideal for layering to keep warm during games



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Sport Short



Size	22/24	24/26	28/30	32	34	36	38
Waist	11	12	15	16	17	18	19
Outside Leg	12	13	15	16	17	17.5	19



Ambition Fitting Notes -
Sport shorts have an elasticated waist and drawcord

Boys Track Pants



Size	MY	LY	XLY
Waist	13.5	14.5	15.5
Inside Leg	22.5	24.5	31.5

Size	S	M	L	XL	2XL
Waist	16.5	17.5	19.5	20.5	21.5
Inside Leg	27.5	29	30	30.5	31.5

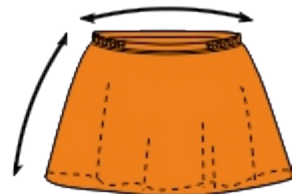


Ambition Fitting Notes -
Boys "Skinny" track pants with sculpted design to follow the shape of the leg. Access zip at the leg opening, please check leg length is sufficient

Girls Skort



Size	MY	LY	XLY	S	M	L	XL
Waist	10.5	11.5	12.5	13	14	15	15
Outside Leg	13	13.5	13.5	14	14.5	15	15.5



Ambition Fitting Notes -
Girls skort has an elasticated waist.
Manufacturer sizes suggest
MY - age 7to8, LY age 9to10, XLY age 11 to 12,
S - Size 10, M - Size 12, L - Size 14, XL - Size 16

Sport Leggings



Size	20/22	22/24	24/26	26/28
Waist	10	11	11.5	12.5
Inside Leg	22.5	23	23.5	24

Size	28/30	30/32	32/34	36/38
Waist	13.5	14.5	16	18
Inside Leg	24.5	25.5	26	26.5



Ambition Fitting Notes -
Girls leggings have an elasticated waist and are meant to be worn tight fitting.
Please check leg length is sufficient.